

The Trainers Learning Skillnet can provide 100% funding for job seekers on our public training courses through our Employment Activation Programme (EAP). (T&C's Apply). Job seekers who wish to apply for these free training places are required to complete & return this registration form along with a current CV to the Training Network Administrator, Trainers Learning Skillnet, Sycamore House, Millennium Business Park, Naas, Co. Kildare or by email to [admin@trainerslearningskillnet.com](mailto:admin@trainerslearningskillnet.com)

This Job Seeker Application Form is used by Trainers Learning Skillnet (the "Learning Network") to collect information relating to participants looking to get fully funded places on our training programmes partially or fully-funded by Skillnet Ireland from the National Training Fund through the Department of Education and Skills (DES). Skillnet Ireland is mandated by the DES to monitor and evaluate training programmes and to ensure that funds are being used appropriately.

Skillnet Ireland and the Learning Network will comply with all applicable Data Protection Legislation in the processing of the information and personal data provided by you in this Form.

### WHAT WE USE YOUR PERSONAL DATA FOR

We use your personal data for the following purposes:

- 1) Delivering Skillnet Ireland training programmes via the Learning Network.
- 2) Monitoring the training programmes of the Learning Network. Skillnet Ireland is required by the DES to perform compliance reviews, evaluations of the training programmes, quality assurance and to verify attendance at training. You may be contacted either by telephone or email for these purposes.
- 3) For the purposes of providing aggregated statistical information to the DES to help inform national policy in relation to skills.

You may be contacted by third parties, contracted by Skillnet Ireland to perform monitoring and evaluation activities for these specific purposes **only**.

### WHAT BASIS DO WE RELY ON TO PROCESS YOUR PERSONAL DATA?

Skillnet Ireland relies on the legal basis of necessary legitimate interests to process your personal data. Further information on this can be found in the Skillnet Ireland Trainee Privacy Statement at: <https://www.skillnetireland.ie/data-protection/Skillnet-Ireland-Trainee-Privacy-Statement>

**PLEASE COMPLETE** (ALL FIELDS MANDATORY)

**First Name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_  
**Gender:**     Male     Female    **County of Residence:** \_\_\_\_\_  
**Please select your age range below:**  
 Under 20     20-24     25-29     30-34     35-39     40-49     50-59     Over 60

**Please select your highest attainment level on the National Framework of Qualifications (NFQ):**

<input type="radio"/> NFQ 1 Certificate	<input type="radio"/> NFQ 6 Advanced/Higher Certificate
<input type="radio"/> NFQ 2 Certificate	<input type="radio"/> NFQ 7 Ordinary Bachelor Degree
<input type="radio"/> NFQ 3 Junior Certificate	<input type="radio"/> NFQ 8 Honours Bachelor Degree/Higher Diploma
<input type="radio"/> NFQ 4 Leaving Certificate	<input type="radio"/> NFQ 9 Masters Degree/Post Graduate Diploma
<input type="radio"/> NFQ 5 Leaving Certificate Honours	<input type="radio"/> NFQ 10 Doctoral Degree

**Please select the length of time out of employment prior to training:**

Up to 1 year     1 year to 3 years     Over 3 years

**Please indicate which trainers Learning Skillnet raining course you are interested in:**

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The Skillnet Ireland Data Protection Officer can be contacted at [dpo@skillnetireland.ie](mailto:dpo@skillnetireland.ie)

*[The Learning Network Data Protection Officer can be contacted at [info@trainerslearningskillnet.com](mailto:info@trainerslearningskillnet.com)*

For further information on Skillnet Ireland and our Learning Networks please visit [www.skillnetireland.ie](http://www.skillnetireland.ie)

**FURTHER INFORMATION** (NON-MANDATORY)

Do you wish to be contacted in the future by the “Your Network Name here” Network about their Training Programmes?

Yes:    via email     via telephone     via text     **OR**    No: