

Trainers' Learning Skillnet Membership Form



***IT IS IMPORTANT THAT YOU COMPLETE ALL FIELDS ON THIS FORM
and RETURN TO: admin@trainerslearningskillnet.com***

EMPLOYER/COMPANY DETAILS

Company Name: _____

Company Address: _____

Company Tel. No: _____ Company website: _____

Please indicate the type of company:

- | | |
|--|--|
| <input type="checkbox"/> Privately-owned company | <input type="checkbox"/> Consultant |
| <input type="checkbox"/> Commercial public-sector organisation | <input type="checkbox"/> Charity |
| <input type="checkbox"/> Not-for-profit organisation | <input type="checkbox"/> Non-commercial public-sector organisation |
| <input type="checkbox"/> Sole Trader | |

Ownership (please circle): Irish / UK / US / European / Other (please state): _____

Industry Sector: _____ Number of Employees (in Ireland): _____

Name of HR/Training Manager: _____

E-mail address of HR/Training Manager: _____

Signature of HR/Training Manager: _____ Date: _____

YOUR DETAILS

Name: _____

Phone number: Work: _____ Home: _____ Mobile: _____

E-mail Address: _____

Title/Role in organisation: _____



The Trainers' Learning Skillnet is promoted by the Irish Institute of Training and Development (IITD), and is funded by member companies and the Training Networks Programme, an initiative of Skillnets Ltd., which is funded by the National Training Fund through the Department of Education & Skills.



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Does your company/organisation qualify for Skillnets funding?

The following organisations are eligible for Skillnets funding, and therefore Trainers' Learning Skillnet membership:

- **Private sector companies** (i.e. not government funded). This covers all sizes of companies, including sole traders, consultants etc.
- **Commercial public sector organisations** – you must provide your Companies Registration Office (CRO) number and written confirmation that the training is not being paid for from any public funds. This information must be sent by e-mail to info@trainerslearningskillnet.com either before or immediately after you have completed your booking. Details of the course you have booked and the name(s) of the person/people you have booked on it should be included in this e-mail. If this information is not provided, your organisation will be invoiced at the full, unsubsidised amount.
- **Commercial not-for-profit organisations** - you must provide your Companies Registration Office (CRO) number and written confirmation that the training is not being paid for from any public funds. This information must be sent by e-mail to info@trainerslearningskillnet.com after you have completed your booking. Details of the course you have booked and the name(s) of the person/people you have booked on it should be included in this e-mail. If this information is not provided, your organisation will be invoiced at the full, unsubsidised amount.

Note: The payment must be made by the company, not the individual attending the course.

The following organisations are **not eligible** for Skillnets funding or Trainers' Learning Skillnet membership. However, you may still be added to our mailing list and book our courses, but the full non-subsidised rate will be charged for any training booked.

- **Non-Commercial public sector organisations** (i.e. government funded)
- **Non-Commercial not-for-profit organisations**
- **Private individuals** - If you have organized funding for your course through FAS or another government agency, please let us know. An invoice for the non-member rate will be issued to that agency by the IITD
- **Charities**



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